**ThermalDESIGNS®**
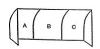
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# Installation Instructions for
# Global Solariums Spring Tension Wand
# Shades With Headrails

## 1. Install Shades

- Shades are labelled in alphabetical order from left to right (inside of room looking out), unless they are all the same size.

- Clean dirt and debris from track using brush provided or other soft material. Do not use tools that can scratch track surfaces.

- Before loading shade: If tracks do not have an opening at ridge, drill glider access holes in tracks at least 5/8" wide using the countersink bit provided just below the ridge. Clean shavings from tracks.

Countersink bit and glider access hole

- If installing from a ladder, rest the rolled-up shade on top to hold it while loading into track. The shipping boxes with sides cut off may make a convenient tray for this.
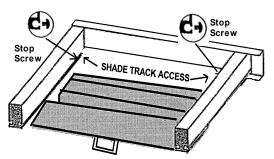
- Start loading bottom of shade (with spring gliders) first, handle side facing down into room. The spring tension gliders must be inserted into track through access opening, with washer on the outside face of track and black glider completely inside track as shown. Load all other gliders into track except those in the hem of top shade panel. Let top shade panel hang freely for the moment.
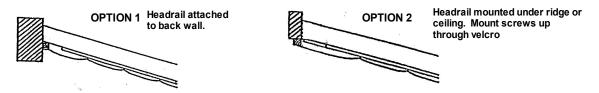
- Attach shade stop screws in track immediately below each glider access opening (stop screws prevent shade gliders from falling out of openings when raised). Pre-drill holes using 1/8" bit. Attach stop screws at same location in each track flush with face of track.

- Attach top shade panel - Load gliders of top shade panel into track through access openings and hold top hem of shade firmly against head wall or ridge above the opening. Mark mounting hole location immediately in front of and against each glider in track. Pre-drill holes with 1/8" drill bit. Insert mounting screws so gliders are secured.

- Apply silicone if necessary - Run shade up and down with handle. If shade is difficult to move, apply a burst of silicone spray onto the washer & glider of each spring assembly in the bottom of shade.

## 2. Install Headrails

● Mount headrails directly below and centered between glazing bars by screwing them into back wall or under ridge.  The velstick side, where shade top attaches, will face down.  Screw hole placement will indicate mounting point options:



OPTION 1  **Headrail attached to back wall.**

OPTION 2  **Headrail mounted under ridge or ceiling.  Mount screws up through velcro**

Special Case: Headrails with slotted brackets are designed for inside mounting between glazing bars.  The slotted bracket is adjustable.  Pre-drill attachment holes into glazing bars with 1/8" bit and use sheet metal screws provided to mount these headrails.

● Attach velcro on shades to velcro on headrails.

## 3. Shade Operation

● Gently raise and lower shades by hand using handle on bottom of shade.  When handle is out of reach, use shade wand against handle or edge of shade.

● Note: Bottom edge of shade may become crooked when raising or lowering.  This is normal.  Simply straighten the bottom of shade using wand when finished raising or lowering.