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INSTALLATION INSTRUCTIONS FOR ADD-ON-TRACK MANUAL SHADES

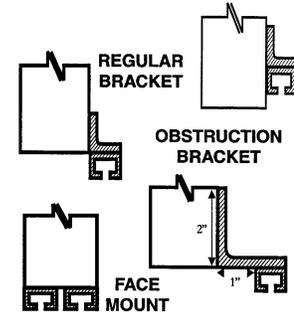
1. INSTALL THE TRACK

- Track is pre-drilled with holes for mounting. On curved units track is pre-bent to match curve of glazing bars as closely as possible.
- If using track mounting brackets, attach them to track first using screws provided before mounting them to glazing bars.
- Shade glider stops: Use 2 washer "stops" with mounting screws in the top and bottom holes of each track to keep shade gliders from falling out of track during operation.

In some cases washer stops are provided for only the top of track (when bottom of track rests on a knee wall for example).

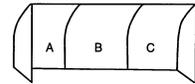
- **START AT BOTTOM OF TRACK:** Mark track hole or bracket mount point, then use the 1/8" drill bit provided to pre-drill screw holes into glazing bars. Attach the track or track brackets using the screws provided.

Note: Track is quite flexible. With curved track, use of gentle force to align it through the curve with the glazing bars for mounting may be necessary.



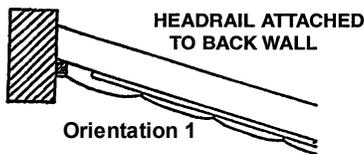
2. INSTALL HEADRAILS

- Headrails are marked in alpha order according to which window bay they belong to ("A" is left looking through glass or right looking up at ridge). Attach headrails directly below glazing bars at ridge by screwing into back wall or beam.

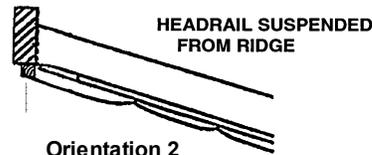


Mount low enough so pulleys and shade cords will have a clear path under glazing bars.

Pre-drilled mounting holes in headrail will indicate its orientation:



Screw holes go through face of headrail

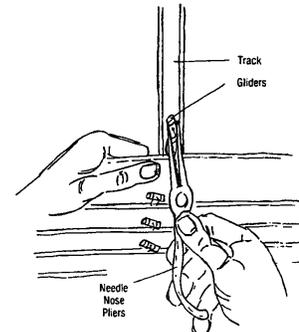


Screw holes go up through velstick on bottom of headrail.

Headrails with adjustable slotted brackets on top are for inside mount between glazing bars.

3. INSTALL SHADES IN TRACK

- Shades are labeled in alpha order according to which window bay they belong to ("A" is left, looking out glass)
- **START LOADING SHADE GLIDERS NEAR BOTTOM OF TRACK:** Spray a touch of silicone into track a foot or so above track bottom, you will load the gliders here. Begin with gliders at the bottom edge of shade where pull cords are attached... Push them vertically into track. Using needle nose pliers, grip glider by the axle and twist it into place horizontally, glider will quietly "snap" into place. Repeat for each glider, working up the back of the shade.

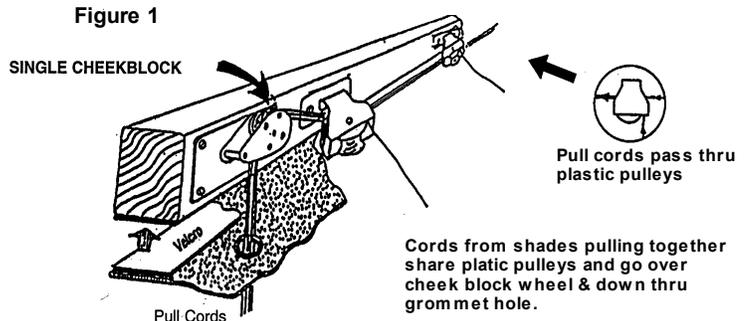


- Spray silicone up and down the length of tracks. Caution: Excess silicone may drip from bottom of tracks.
- Lift shade through tracks a few times by lifting on top shade pleat, verify freedom of movement.
- If shade catches or resists, use a little more silicone. Otherwise, check for obstructing screw heads (reset the screw), glider not straight (reset with pliers), or debris in track (drill-hole shavings, etc.)

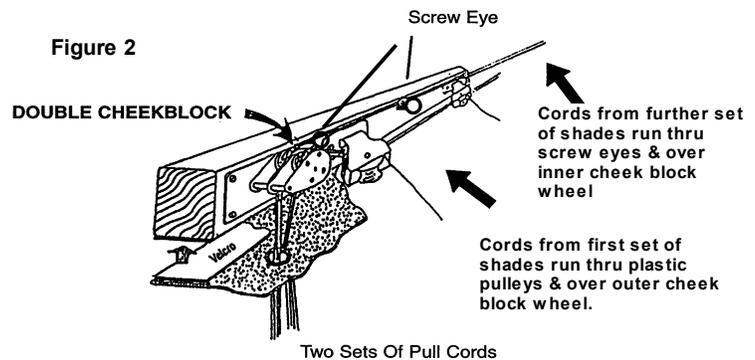
4. Cords and pulleys

- Unwrap pull cords and drape them over top of shade.
- Lift top of shade to ridge and attach the spring clamp to one of the tracks beneath the top shade pleat. This will hold the shade up while working with the cords.
- Run cords through plastic pulleys on headrail in pre-determined pull direction. Cords go up through bottom of pulleys, over pulley wheel and out the side opening. Cords then run over a cheek block wheel at edge of headrail and down through grommet hole in top corner of shade...

- For one set of shades pulling together (for example, shades A, B & C pull together), all cords pass through plastic pulleys together, then over cheek block wheel at the end of headrail A, and through grommet hole in shade A. (Figure 1)



- For a second set of shades pulling together in the same direction (for example, shades A & B pull together, then C & D follow), run cords from A & B over outer cheek block wheel on headrail A to grommet hole. Run cords from C & D through screw eyes on headrails B & A, then over inner cheek block wheel on headrail A to grommet hole. (Figure 2) (The furthest set of cords runs over inner cheek block wheel.)



- For a third set of shades pulling in the same direction, a larger cheek block with a third wheel and additional screw eyes are provided. (Again, the furthest set of cords runs over inner cheek block wheel)
- As you finish cords for each shade, attach velcro on shade to velstick on bottom of headrail. Remove clamp from track and gently lower shade.

5. FINAL STEPS

- WITH SHADE LOWERED, (fully extended), cut excess cord to desired length. DO NOT cut cords with shades raised to any height.
- With each set of pull cords, tie a knot 4" below grommet hole in shade.
- Braid cords for neatness if desired.
- Slip a tassel onto braided cords and tie a knot at the bottom of cords. Cut cords below knot, pull tassel down over knot.
- Mount cord cleats at desired wall location about 12" apart so that cords can be neatly wrapped using both cleats.
- Shade pleats should line up across shades. If they do not, minor adjustments to the location of the velstick on the headrails can be made.

